

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Your Presentation at the DCI Seminar, 27 April 1988

Executive Registry

FROM: Executive Director

EXTENSION

NO.

88-1360x

DATE

5 April 1988

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED FORWARDED

1. Deputy Director for Administration

7 APR 1988

[Signature]

2.

3.

DDA Reg. (Des File)

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

EXECUTIVE REGISTRY

100-18

DCI
EXEC
REG

OTM-14-AR

6 April 1988

MEMORANDUM FOR: Deputy Director for Administration

FROM: Executive Director

SUBJECT: Your Presentation at the DCI Seminar, 27 April 1988

Rm -

1. This is to confirm my earlier invitation to you to address the fourth session of this year's running of the DCI Seminar. As in the past two years, the main purpose of the Seminar is to broaden participants perspectives by delving into management issues to which they might not otherwise be exposed. I would like you to talk about a subject near and dear to your heart: "Getting NPIC Ready for the Future." In this connection, I suggest that you discuss the serious problems you faced when you took over NPIC, what you tried to do about them, how things were going when you left, and the problems you left for your successor.

2. The Seminar session itself is scheduled to run for up to two hours, but I suggest that you talk for about 45 minutes, leaving the rest of the time for questions and discussion. The session is scheduled to start at 1500 on Wednesday, 27 April, in the DCI Conference Room (7D64). For your background, I have attached a roster of this year's participants and a list of this year's topics and speakers.

3. I look forward to seeing you there on the 27th.



✓ James H. Taylor

Attachments:

As stated

CONFIDENTIAL

Page Denied

TENTATIVE TOPICS FOR THE 1988
RUNNING OF THE DCI SEMINAR

| | <u>PROPOSED SPEAKERS</u> | <u>TOPICS</u> |
|------|----------------------------|---|
| | <u>JAN</u> Jim Taylor | <u>Introduction/Kickoff</u> |
| 25X1 | <u>FEB</u> [REDACTED] | <u>Training the Agency's Managers</u> (The problem as our speaker sees it, what is being done about it, how his solutions seem to be working, his goals for the future.) |
| 25X1 | <u>MAR</u> [REDACTED] | <u>Managing [REDACTED] in Today's Environment</u> (How the speakers dealt with Congress, DoD, State, and non-DO Agency components; comparison of the lessons learned from each program.) |
| | <u>APR</u> Rae Huffstutler | <u>Getting NPIC Ready for the Future</u> (What the speaker saw as the most serious problems facing NPIC when he took over, what he tried to do about them, how things are going now, and some of the problems his successor is likely to face.) |
| | <u>MAY</u> Dick Kerr | <u>Harnessing Information Technology to the Concept of Customer Service in the DI</u> (How information technology is enabling the DI to analyze, produce and disseminate more and better finished intelligence faster than ever before.) |
| | <u>JUN</u> Dick Stolz | <u>An Old Hand Meets the Case Officer of the Future: Preparing the DO for the 21st Century</u> (Impressions of an old hand on returning to the fold and what he is doing to prepare the DO for what he sees as the issues of the future.) |
| | <u>JUL</u> Ed Maloney | <u>The Melding of Two Cultures: Communicators and Computer Types</u> (How the speaker is melding two different information technologies into a coherent whole, dedicated to the concept of customer service; remaining problems and prospects.) |
| | <u>SEP</u> Bill Donnelly | <u>Responsibilities of the CIA Manager Today</u> (Reflections of a former DO officer, former DDA and present-day IG on the changing role of CIA's managers; some speculative thoughts on what the future holds.) |
| 25X1 | <u>OCT</u> [REDACTED] | <u>The Enduring Lessons of the Howard Case</u> |
| | <u>NOV</u> Evan Hineman | <u>Managing Science and Technology</u> (What our speaker did to make the DS&T function the way he thought it ought to, the progress that has been made, and the remaining problems; what he thinks the future holds.) |
| | <u>DEC</u> Jim Taylor | <u>Leadership and Management in the Agency</u> (The EXDIR will moderate a discussion of his think-piece on this subject, seeking participant's views as to how well the Agency is responding to emerging challenges in this area.) |

CONFIDENTIAL